

With Invoices On-Line for IBM you have 24/7 access to your invoices

- View your IBM invoices on the web
- Search and select your invoices by various criteria
- Receive notification on new invoices
- Print your invoices
- Send a soft copy to a colleague
- Download your invoices to a spreadsheet
- Inquire about your invoice or a detail on your invoice
- Track all questions and issues raised
- Prepare budgets analyses and financial forecasts using the invoice status sort feature



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Invoices On-Line for IBM

Access your IBM invoices online at your convenience, taking advantage of self-service functions 24/7



IBM e-tools - a paperless option for doing business and helping the environment

ibm.com/support/operations/hk/en

STANDARD HOMEPAGE SCREEN

- 1 Search invoices by different criteria
- 2 View all your invoices online
- 3 Raise an invoice inquiry
- 4 View and print invoice images in PDF
- 5 Copy invoices to a spreadsheet
- 6 Invoices can be viewed in detail

INVOICE DETAIL SCREEN

Using Invoices On-Line for IBM can help you increase your productivity.

Browse, request and inquire online anytime you want

- Free of charge
- No special software required
- An Internet browser and connection are all you need

Invoices On-Line for IBM does not include System x invoices and Leasing invoices.

What clients are saying!

- I'm saving time reconciling invoices
- I can retrieve my missing invoices faster
- I can complete my budgets faster

How to access your invoices:

- Visit the Customer Support OnLine Web site listing at **ibm.com/support/operations** and select your country.
- Click on » **View, download and print your invoices** and you will be brought to the Invoices On-Line for IBM site.

How to register:

- Visit the Customer Support OnLine Web site listing at **ibm.com/support/operations** and select your country.
- Click on » **View, download and print your invoices** and you will be brought to the Invoices On-Line for IBM site.
- Bookmark this page for future reference.
- Select an option under » **Register Here**
- Complete the registration form that is provided (all required fields)
- A Customer Support representative will review and approve within three business days.

For more information:

For additional Invoices On-Line for IBM assistance, contact a Customer Support OnLine representative.

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